

# CRS Report for Congress

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## **Internships, Fellowships, and Other Work Experience Opportunities in the Federal Government**

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## General Government Resources

**FirstGov.** The federal government's official Web portal provides an A-Z list of all federal agencies and departments.

[[http://www.firstgov.gov/Agencies/Federal/All\\_Agencies/index.shtml](http://www.firstgov.gov/Agencies/Federal/All_Agencies/index.shtml)]

### **Office of Personnel Management (OPM) Career Opportunities Page.**

This gateway to federal career information in the United States and abroad is a useful resource for finding student jobs, summer work, internships and fellowships.

[[http://www.opm.gov/career\\_opportunities/index.asp](http://www.opm.gov/career_opportunities/index.asp)]

**Student Jobs/e-Scholar Page.** The e-Scholar website, a joint project of OPM and of the Student Financial Assistance office of the U.S. Department of Education, provides students with information on various educational opportunities available within the federal government, including internships, fellowships, apprenticeships, and cooperative programs.

[<http://www.studentjobs.gov/e-scholar.asp>]

**USA Jobs.** Although this official U.S. federal government job website is a portal for finding permanent positions within the federal government, it also provides students with links to federal internships, student programs, and volunteer opportunities.

[<http://www.thejobpage.gov/>]

## Office of Personnel Management Programs

**Federal Career Intern Program.** This program's goal is to aid agencies in attracting and recruiting top individuals into various occupations at grade levels GS-5, GS-7, and GS-9. Normally, individuals are appointed to two-year internships. Upon successfully completing their internships, interns may be eligible for permanent positions in an agency. Those interested in this program must contact specific agencies directly.

[<http://www.opm.gov/careerintern/index.htm>]

**Student Educational Employment Program.** The program offers federal job opportunities to students who are enrolled or have been accepted for enrollment as degree candidates taking at least a half-time academic, technical, or vocational course of study in accredited high schools, technical or vocational schools, two or four-year colleges or universities, or graduate or professional schools. The program has two components: the Student Temporary Employment Program (STEP) and the Student Career Experience Program (SCEP). In the STEP component, the work does not have to be related to the student's academic or career goals. However, the SCEP component is designed to be directed related to the student's career goals. SCEP students may be converted noncompetitively to term, career, or career-conditional positions after finishing their academic and work experience requirements.

[<http://www.opm.gov/employ/students/index.htm>]

**Presidential Management Fellows (PMF) Program.** The Presidential Management Fellows Program was created to attract outstanding persons from many



year. Students must have one or more of the following degrees: bachelor's (with work experience), master's, JD, or Ph.D.  
[\[http://www.hhs.gov/careers/index.html/\]](http://www.hhs.gov/careers/index.html/)

**Department of the Interior (DOI).** The department operates three career intern programs. The Office of the Secretary Management Intern Program covers functional areas, such as budget administration, financial management, contracting, information management, human resources management, equal employment opportunity, and policy management. The Governmentwide Acquisition Management Intern Program is a two-year internship designed to develop federal contract specialists into procurement professionals and future government business leaders. The Financial Management Career Intern Program is a two-year program designed to develop future DOI financial leaders. Interns enter these programs at the GS-5, GS-7, or GS-9 grade levels and are permanently assigned to jobs upon completion of the internships.

Tel: (202) 208-3757

[\[http://www.doi.gov/hrm/employ5.html\]](http://www.doi.gov/hrm/employ5.html)

**Department of State.** The department's website provides a portal to student programs, internships and fellowships available within the U.S. Department of State. To help students choose the most appropriate program for them, an online questionnaire to aid them in matching their interests and career goals is available. E-mail: [Careers@state.gov](mailto:Careers@state.gov)

[\[http://www.careers.state.gov/student\]](http://www.careers.state.gov/student)

## Judicial Branch Opportunities

**Judicial Fellows Program.** The program places individuals for a calendar year in the U.S. Supreme Court, the Federal Judicial Center, the Administrative Office of the United States Courts, or the U.S. Sentencing Commission. The paid fellowships are open to individuals from various professions and academic backgrounds. Applicants must have at least one postgraduate degree, two or more years of exceptional professional experience, and multidisciplinary training and experience, including understanding of the judicial process.

Tel: (202) 479-3415

[\[http://www.fellows.supremecourtus.gov/index.html\]](http://www.fellows.supremecourtus.gov/index.html)

**Judicial Intern Program.** This program is geared toward advanced undergraduates and graduating college seniors who are interested in law, management, or social sciences. Interns work in the Office of the Administrative Assistant to the Chief Justice. Internships are offered in the fall, spring, and summer and are unpaid.

Tel: (202) 476-3415

[\[http://www.supremecourtus.gov/jobs/jip/jip.html\]](http://www.supremecourtus.gov/jobs/jip/jip.html)

## Legislative Branch Opportunities

**U.S. Congress.** Internships are available in many Members' offices in Washington, DC, and in their district offices, as well as in congressional committee



## Other Opportunities

**Smithsonian Fellowship & Internship Programs.** The Smithsonian Institution provides various fellowship and internship programs and academic appointments within its museums and research institutes. Program descriptions are available online and in the annual print publication, *Smithsonian Opportunities for Research and Study*.

Tel: (202) 275-0655

[<http://www.si.edu/ofg/>]

**The Washington Center for Internship and Academic Seminars.** The center's internship program provides opportunities in the Washington, DC, area to college students and postgraduates. Students are placed within the public (including the federal government), private, and nonprofit sectors. Several internship programs are available for minority applicants. Financial assistance is also available.

Tel: (202) 336-7600

[<http://www.twc.edu/internships/index.htm>]

## Minority Opportunities

**Asian Pacific American Institute for Congressional Studies (APAICS).** APAICS offers internship and fellowship opportunities to Asian Pacific Americans to encourage participation in the political process. Selected applicants will work with a congressional office or government agency in Washington, DC.

Tel: (202) 296-9200

[<http://www.apaics.org/programs.html>]

**Congressional Black Caucus Foundation (CBCF) Fellows Program.** The CBCF offers two fellowship programs: the Congressional Fellows Program and the Louis Stokes Urban Health Policy Fellows Program. Both aim to provide research and policy analysis opportunities for persons with graduate or professional degrees.

Tel: (202) 263-2800

[[http://www.cbconline.org/Congressional\\_Fellows.html](http://www.cbconline.org/Congressional_Fellows.html)]

**Hispanic Association of Colleges and Universities (HACU) National Internship Program.** The HACU National Internship Program (HNIP) recruits undergraduate and graduate students from all academic majors for paid summer and semester internships at federal agencies and private companies in Washington, DC, and throughout the country. Interns receive round-trip transportation and housing.

Tel: (202) 467-0893

[<http://www.hnip.net>]

**Minority Access Internship Program.** This is a paid internship program for undergraduate and graduate students. Applicants are selected by federal agencies and other participating organizations in the Washington, DC, area. Interns may receive housing and travel transportation.

Tel: (301) 779-7100

[<http://www.minorityaccess.org>]

*Encyclopedia of Associations.* Farmington Hills, MI: Gale Group, Inc. Annual.

This publication can be used to locate organizations by subject area. When standard internship directories contain no entries for internships in a specific field, relevant groups may be able to suggest contacts for internship opportunities. This work can be found in many libraries in print, on CD-ROM, or in the *Associations Unlimited* subscription database on the Web.

Available from: Gale Group, 27500 Drake Road, Farmington Hills, MI 48331-3535

Tel: (800) 877-4253

[<http://www.gale.com>]

*The Internship Bible.* New York: Random House, Inc. Annual.

This publication provides information on more than 100,000 internships on almost every field of study. It can be found at most bookstores.

Available from: Random House, Inc., Distribution Center, 400 Hahn Road, Westminister, MD 21157

Tel: (800) 726-0600.

[<http://www.randomhouse.com/catalog>]

*Peterson's Internships.* Lawrenceville, NJ: Peterson's. Annual.

Listed here are profiles of internship opportunities across the United States and abroad. It includes indexes by geographic area, field of interest, and employer name. This work is generally available in bookstores.

Available from: Peterson's (Division of Thomson Learning), 2000 Lenox Drive, Lawrenceville, NJ 08648

Tel: (800) 338-3282

[<http://www.petersons.com>]

*Summer Jobs for Students.* Lawrenceville, NJ: Peterson's. Annual.

Provided in this directory are state-by-state listings of more than 55,000 summer work experiences available to students, teachers, and others in a variety of fields. The index includes access to opportunities for interns and volunteers.

Available from: Peterson's (Division of Thomson Learning), 2000 Lenox Drive, Lawrenceville, NJ 08648

Tel: (800) 338-3282

[<http://www.petersons.com>].